

# Corporate Purchasing Card Charges Schedule

General information	Charges
APR	N/A
Interest Free Period	No interest is charged when balance is settled in full each month
Annual Card Fee*	£40
Annual Fee Assessment Period*	In advance
Cash Advance Fee*	2.5% (min. £2.50), minimum withdrawal £50
Non-Currency Transaction Fee	2.75%
Late Payment Fee	2% of outstanding balance (min. £10)
Returned Payment Fee	£30
Client Requested Re-card*	£10
Emergency Card Replacement* (white plastic issued to traveller within two business days of lost/stolen report)	£120
Rush Card* (card replacement when card lost, stolen or damaged)	£25 plus courier costs
Emergency Cash Replacement*	£77
Copy of Statement/Report/Voucher	£10
Account Holder Name Change	Nil
Organisation Name Change (prior to re-issue)	Nil
Digital Card Personalisation*	£10 per card
Base Plastic Personalisation*	Price upon request
Mobile Servicing	Free
Online Card Management Service System Setup, Training and Standard reporting	Free
Online Card Management Service Dynamic Reporting and Expenses Management	Price upon request
File Transfer Monthly Maintenance Fee	Negotiable

\*Not applicable to Corporate Purchasing Card Embedded Payment Solution

### Changes to Corporate Purchasing Card Charges

Lloyds Bank reserves the right to make changes to charges in accordance with the Corporate Purchasing Card Product Terms and Conditions and Conditions of Use. We may direct you to the website for further details of any changes.

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## Business help and support

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We aim to provide you with a high level of service. If you have a query our Help & Support pages can help: [business.bankofscotland.co.uk/help](https://business.bankofscotland.co.uk/help)

### Find out more

 [Contact your relationship team](#)

 [Go to business.bankofscotland.co.uk](https://business.bankofscotland.co.uk)

**Please contact us if you'd like this information in an alternative format such as braille, large print or audio.**

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Eligible deposits with us are protected by the Financial Services Compensation Scheme (FSCS). We are covered by the Financial Ombudsman Service (FOS). Please note that due to FSCS and FOS eligibility criteria not all business customers will be covered.

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